



## **23. ACCEPTABLE USE POLICY FOR STATE-OWNED INFORMATION RESOURCES (AUP)**

rev June 2009

### ***23.1 Definitions***

Information Resources include all computer and telecommunications hardware, software, email and networks owned, leased, or operated by The University of Texas System and the information stored therein.

### ***23.2 Restrictions***

This Acceptable Use Policy establishes usage restrictions for the utilization of state-owned information resources at The University of Texas of the Permian Basin (UTPB). These restrictions support State law, Texas Administrative Code (TAC) requirements, Texas Department of Information Resources (DIR) requirements, and/or Policy UTS165. UTPB Policy information may be found at <http://aa.utpb.edu/administrator-staff/faculty-resources/rules-policies-andprocedures>.

**23.21** Any use of UTPB information resources for illegal purposes, or in support of illegal activities is prohibited. Violation of copyright and/or licensing restrictions applicable to any UTPB software is prohibited.

**23.22** All use of UTPB information resources must be in support of education and research in the State of Texas and consistent with the purpose of the institution.

23.221 Any use of UTPB information resources for commercial purposes is prohibited.

23.222 Any use of UTPB information resources for product advertisement or political lobbying is prohibited.

23.223 Any use of UTPB information resources for the production, duplication, distribution, receipt and/or transmission of any material which might be considered pornographic and/or obscene is prohibited. Pornographic materials must not be intentionally accessed, created, stored or transmitted other than in the course of academic research where this aspect of the research has the explicit written approval of an executive officer.

23.224 No use of UTPB information resources shall serve to disrupt the use of the resources by other users.

**23.23** All access accounts for UTPB information resources will be used only by the authorized owner of the account for the authorized purpose and in compliance with established computer security policies.

**23.24** Any UTPB information resource user which traverses another network may be subject to the acceptable use policy of that network.

**23.25** At least once each year, the UTPB Information Resources Division will make decisions on whether specific uses of UTPB information resources are consistent with this policy.

**23.26** Failure to comply with the Acceptable Use Policy will constitute cause for termination of resource access.

### ***23.3 Information Resource Budgeting and Allocation***

**23.31** Decisions related to the budgeting and allocation of information resources are made through the university planning and budgeting process and must comply with UTS 140, when applicable.

**23.32** Information resource plans for the institution are developed by the institution's Information Resources Manager in consultation with institutional stakeholders. Plans are developed to maximize the effective use of information resources in congruence with state plans for information resource utilization established under the Information Resources Management Act.

**23.33** The university's information resource plans serve as basic inputs to the university's budgeting process for information resources. The President makes all budget decisions with advice from the University Budget and Planning Committee. Budget requests for information resource funding are reviewed by the agency.

**23.34** In addition to specific budgets for information resources, budget heads may purchase information software and non-capital information resources from maintenance and operations funding or non-state sources when appropriate for the fund purpose. All purchases of information resources are subject to prior review by the Information Resources Division to ensure that purchases are compatible with other technology on campus.